

Syllabus for CSER 4997 Internship

The MA program in American Studies offers a variable (1-4) point course for internships taken on campus or off. The requirements for this course consist of a form signed by the employer testifying to your employment, regular consultations with an advisor or the program director, and documentation of the work. This documentation can take many forms, but must include approval signatures of your employer, 3 monthly 3 page diary-responses, and a final paper.

Grade Distribution:

Diary Entries (3x3pgs): 50%

Final Paper (10pgs): 50%

Schedule:

Registration Period: Either in the semester before, or before the end of add/drop period the semester of the internship, set up a meeting with the program director (or relevant faculty advisor) to discuss how the internship fits into your trajectory as a student. You should be careful at this moment to discuss how you will balance your commitment to the internship with your schoolwork. You will also take this moment to submit paperwork testifying to your employment. You must provide the form signed by employer to receive the permission to register. Schedule the subsequent monthly meetings for the term.

Monthly Meetings: Submit a diary entry before the meeting, updating the advisor on the progress of the internship, the nature of your work there, and its relevance to the research you do as a graduate student. Discuss these things briefly with the director/advisor.

Final Meeting: To complete the internship credits, you must submit a follow-up employer approval form testifying to the satisfactory quality of your work, and a 10-page write-up of the internship to the academic advisor. You should discuss in the previous meetings the preferred shape of this document, but it should include a literature review along with personal narrative of your experience.

**** EACH STEP IS REQUIRED TO RECEIVE A GRADE IN THE COURSE****